



Infection Prevention & Control Annual Statement

Purpose

This annual statement will be generated each year in March, in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](#) on the prevention and control of infections and related guidance. The report will be published on the organisation's website and will include the following summary:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
- Details of any infection control audits carried out and actions undertaken
- Details of any risk assessments undertaken for the prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures and guidelines

Infection Prevention and Control (IPC) Lead

The Lead for infection prevention and control at Park Medical Practice is Dr Katrina Schwodler, GP Partner.

The IPC Lead is supported by Sister Sally Carter.

a. Infection transmission incidents (significant events)

Significant events involve examples of good practice as well as challenging events.

Positive events are discussed at meetings to allow all staff to be appraised in areas of best practice.

Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form which commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements.

All significant events are reviewed and discussed at several meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year, there have been 0 significant events raised which related to infection control. There have also been 0 complaints made regarding cleanliness or infection control.



b. Infection prevention audit and actions

No incidents reported hence no remedial action required

No external inspections or audits carried out in the previous 12 months

IPC annual audits completed.

Clinical staff handwashing audit completed

Cleaning logs for clinical equipment created to be stored on practice compliance system and reviewed weekly

c. Risk assessments

Risk assessments are carried out so that any risk is minimised and made to be as low as is reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed.

In the last year, the following risk assessments were carried out/reviewed:

Risk assessments for the storing of samples in fridges overnight. Sealed box to be used and stored on the floor of the fridge to avoid any risk of contamination of other items within fridge – **Assessed Low Risk**

A suggested list, but one that is not exhaustive, could contain the following:

In the next year, the following risk assessment will also be reviewed:

- Privacy Curtain Cleaning
- Staff Vaccinations

The practice ensures that new staff are aware of risk assessments and IPC policy.

d. Training

In addition to staff being involved in risk assessments and significant events, at Park Medical Practice all staff and contractors receive IPC induction training on commencing their post. Thereafter, all staff receive refresher training annually.

Various elements of IPC training in the previous year have been delivered at the following times:



As required for new staff

IPC mandatory training- Annual

e. Policies and procedures

The infection prevention and control-related policies and procedures that have been written, updated or reviewed in the last year include, but are not limited to:

IPC handbook & corresponding policies updated

Policies relating to infection prevention and control are available to all staff and are reviewed and updated annually. Additionally, all policies are amended on an ongoing basis as per current advice, guidance and legislation changes.

f. Responsibility

It is the responsibility of all staff members at Park Medical Practice to be familiar with this statement and their roles and responsibilities under it.

g. Review

The IPC Lead and Lead Nurse are responsible for reviewing and producing the annual statement.

This annual statement will be updated on or before 31.3.2027.

Signed by

Sally Carter

Lead Nurse

For and on behalf of Park Medical Practice

March 2026